

**Special Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
February 10, 2017**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 9:13 a.m.

2.0 Roll Call

LCER Board Members David Bains, Duberly Beck, Regina Bell, Bud Biggs, Buck Goodspeed (by phone but not agendized so not a participant in the meeting), Andrew Jaramillo, Kirt Mahlum, Kevin Porter, Donna Siegel and Peter Torres were present.

LCER Board Members Scott Johnson, Robert Lovingood, Jose Palafox, Russell Stringham, Rick Wolf and Marcia Vargas were absent.

Staff members Valli Andreasen, Ryan Dorcey, Darren Dowd, Teresa Dowd, Wes Kanawyer, Lisa Lamb, Stacy Newman, and Jim Quinn were also present.

3.0 Public Comments: None

4.0 Special Presentations: None

5.0 Standing Board Committee Reports:

.01 Executive Committee – Bud Biggs reported that the Executive Committee met and recommends full Board approval of the Bylaws revisions.

.02 Finance Committee – Kirt Mahlum reported that the Finance Committee has met several times and had presentations from 3 school development companies to expand NSLA. The Committee is recommending approval HighMark. We have also received a response letter regarding Prop 39. We will be holding off on development of the 11 acres on the other side of the wash until VVWRA and County Flood Control complete their projects, which will allow access across the wash. This is expected to be completed within 3 years. We are continuing to explore the environmental land bank. Kirt and Bud have been working on recovery of construction overages with counsel. A letter was sent to contractors and we will be following up with counsel on next steps. Andy set up a meeting with Mike Gallo, himself, Kirt, Lisa and Teresa. Mike is a tremendous resource and we will be reconnecting Kelly Space & Technology with NSLA, as well as GAVRT.

.03 Fundraising Committee – Donna Siegel reported that the Lewis Center Foundation is recruiting members. Cards were passed out – please fill them out for any recommendations. The LCER Board is invited to a fundraising training session by Pat Caldwell on March 6 from 9:00 – 11:00.

.04 Personnel Committee – Duberly Beck reported that the committee is recommending approval of the procedures for hiring the President/CEO. Stacy distributed a timeline and the new job posting/description and asked for any comments. Several Board members noted they would like to emphasize budget oversight. There was a discussion on teaching/administrative experience as well as business experience. Stacy will post the job description on EdJoin, CASBO, CAFE, and CCSA on Monday.

6.0 LCER Board Consent Agenda

On a motion by Kirt Mahlum, seconded by Duberly Beck, vote 9-0, the LCER Board of Directors approved Consent Agenda Item 6.01 with discussed corrections.

.01 Approve December 12, 2016 Regular Meeting Minutes

7.0 Discussion/Action Items

.01 David Bains asked how we will reduce the number of Board members from 17 to 13 per the new Bylaws – it will be by attrition and/or at term renewals. On a motion by David Bains, seconded by Kirt Mahlum, vote 9-0, the LCER Board of Directors approved the Bylaws revisions.

.02 On a motion by Kevin Porter, seconded by Kirt Mahlum, vote 9-0, the LCER Board of Directors approved the HighMark LOU as the selected School Facility Developer for NSLA.

.03 On a motion by David Bains, seconded by Regina Bell, vote 9-0, the LCER Board of Directors approved the President/CEO Hiring Procedures.

.04 On a motion by Andy Jaramillo, seconded by Kevin Porter, vote 9-0, the LCER Board of Directors approved CharterSafe Resolution No. 2017-01.

8.0 Information Included in Packet: None

9.0 Board/Staff Comments

.01 Jim Quinn would like to engage the same auditors for 2016/17. The Board agreed.

.04 The President/CEO candidate review will be in March, along with a closed session for the President/CEO evaluation.

10.0 Closed Session

.01 Public Employee Performance Evaluation: President/CEO

The Board of Directors convened into closed session at 9:45 a.m. They reconvened into open session at 10:30 a.m. Chairman Biggs reported that no action was taken in closed session.

14.0 Adjournment

Treasurer Kirt Mahlum adjourned the meeting at 10:00 a.m.